



*Republic of Belarus
Belarus State Economic
University*

WP5: Trainings in leadership and change management



Types of events:

- ❖ seminars
- ❖ trainings
- ❖ public lectures



Participants:

- Administrative staff of the university (vice-rectors, deans, vice-deans)
- Professors, associate professors, assistant professors, instructors
- Leading specialists of higher educational establishments of Belarus
- 3^d – 5th year students of the School of International Business Communications



General pattern:

- 1) The trainer outlines the goal of the training as well as some specific objectives.
- 2) The trainer gives a clear explanation of the point in question with specific examples.
- 3) The participants practice by doing exercise in groups of 4-5.
- 4) The participants practice by doing exercise with the trainer.
- 5) Both the trainer and the participants summarize what had been discussed during the training and specify the key points as well as action points.
- 6) All points are supported with full written notes to take away.



Evidence:

- ✓ Reports
- ✓ Feedback forms
- ✓ Photos
- ✓ Video
- ✓ Presence lists
- ✓ Materials
- ✓ Presentations



Parts of a report:

- Date
- Venue
- Trainers / lecturers
- Topic
- Participants
- Objectives
- Stages
- Activities
- Outcomes









THANK YOU
FOR YOUR
ATTENTION

