TEMPUS IV PROGRAMME

Leading and Managing Change in Higher Education
(La MANCHE)

KICK-OFF MEETING AGENDA
20th, 21st, 22nd November 2012

Venue: International University College
3, Bulgaria str., 9300 Dobrich, Bulgaria (please, see the map attached)

19th November, Monday: Arrival of participants
18:30: Meeting for dinner at the reception of hotel Dobrudja (http://www.hoteldobrudja.com/index.php?lang=en); dinner in Albena restaurant, IUC, 3rd floor

20th November, Tuesday	
8:30 – 9:30	Registration, IUC 2nd floor
PLENARY SESSION, room 203	
9:30 – 9:45	Opening address by Prof. Todor Radev, President of IUC
9:45 – 10:15	Presentation of the La MANCHE project *Christina Armutlieva, Project Coordinator*
10:15 – 11:00	Leadership in the Large Organizations *Dr. Vesselin Blagoev, IUC and Dr. Michail Minkov, IUC*

11:00 – 11:30	*Coffee break*
11:30 – 13:30	Leadership in the Large Organizations: the Case of Fraport Twin Star Airport Management AD *Ms Aletta von Massenbach, Chief Executive Officer of Fraport Twin Star Airport Management Ad* Leadership and Change Management in the SME sector *Mr Svetoslav Gramenov, CEO of Gasko Ltd* Cultural Maps of the World – Hints for the Management of Change *Dr. Michail Minkov, IUC and Dr. Vesselin Blagoev, IUC*
13:30– 14:30	*Lunch in Albena restaurant, IUC 3rd floor*
14:30 – 15:15	Ideas for Change Management in the Universities *Dr. Rumen Gechev, University of National and World Economy*
15:15 – 16:00	Applying for University Status: A UK Case Study in Change Management *Mr Robert Louis Stevenson, IUC*
16:00 – 16:30	*Coffee break*
16:30 – 17:30	Time-slot for individual consultations with the project coordinator, IUC International Office (room 34)
19:00	*Dinner at Mechoka Ben restaurant*

21st November, Wednesday
PLENARY SESSION, room 203

9:00 – 11:00	Project management and administration
	   ▪ Roles, responsibilities, deliverables and deadlines
	   ▪ Partnership Agreements
	   ▪ Project financial administration and budget; reporting and evidence trail
	Christina Armutlieva, Project Coordinator

11:00 – 11:30	*Coffee break*

THREE PARALLEL WORKSHOPS

11:30 – 13:00	▪ Workshop Management: Project Management and Monitoring Plan (*to be attended by the SC members*); room 203 ▪ Workshop Dissemination: Communication and Post-Project Dissemination Strategy (*participation based on preliminary registration*); room 215

	▪ Workshop Quality Control: Quality Control Plan (*participation based on preliminary registration*); room 216
13:00 – 14:00	*Lunch in the Talents restaurant, IUC 3rd floor*
PLENARY SESSION, room 203	
14:00 – 15:15	Summary of workshops by workshop moderators
15:15 – 15:45	*Coffee break*
15:45 – 16:15	La MANCHE Code of Conduct and Intellectual Property policy *Christina Armutlieva, Project Coordinator*
16:15 – 16:30	Sustainability and Efficiency of Large Consortia: the Case of I.S.L.E. Network and the I.S.L.E. Association *Corinne Stewart, Agrosup Dijon*
16:30 – 17:30	Time-slot for individual consultations with the project coordinator, IUC International Office (room 34)
19:00	*Dinner at Izida restaurant*

22nd November, Thursday
PLENARY SESSION, room 203

9:00 – 9:30	Presentation of WP2: Analysis of Leadership and Management Skills and Models *Corinne Stewart, Agrosup Dijon*
PARALLEL WORKSHOPS	
9:30 – 11:00	Workshop 1 with the participation of the EU partners (*to be lead by Corinne Stewart*); room 206
9:30 – 10:15	Workshop 2 with Partner Countries representatives (*to be lead by Christina Armutlieva*), room 203
10:15 – 11:00	5 Parallel Partner Countries Workshops ▪ Workshop Armenia, room 216 ▪ Workshop Belarus, room 215 ▪ Workshop Georgia, room IUC Library ▪ Workshop Moldova room, IUC International Office (room 34)

	▪ Workshop Ukraine, room 203
11:00 – 11:30	*Coffee break*
PLENARY SESSION, room 203	
11:30 – 12:30	Summary of workshops by workshop moderators;
12:30 – 12:45	Programming of the next meeting at UCB, UK
12:45 – 13:00	Delivering of certificates Debriefing and closing session
13:00 – 14:00	*Lunch in the Talents Restaurant, IUC 3rd floor*
14:30	*Field trip to Varna*

23rd November, Departure day

Contact person
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