



#### **TEMPUS IV PROGRAMME**

# Leading and Managing Change in Higher Education (La MANCHE)

#### **KICK-OFF MEETING AGENDA**

20th, 21st, 22nd November 2012

Venue: International University College

3, Bulgaria str., 9300 Dobrich, Bulgaria (please, see the map attached)

### 19th November, Monday: Arrival of participants

18:30: Meeting for dinner at the reception of hotel Dobrudja (<a href="http://www.hoteldobrudja.com/index.php?lang=en">http://www.hoteldobrudja.com/index.php?lang=en</a>); dinner in Albena restaurant, IUC, 3<sup>rd</sup> floor

20 <sup>th</sup> November, Tuesday		
8:30 – 9:30	Registration, IUC 2 <sup>nd</sup> floor	
PLENARY SESSION, room 203		
9:30 – 9:45	Opening address by Prof. Todor Radev, President of IUC	
9:45 – 10:15	Presentation of the La MANCHE project Christina Armutlieva, Project Coordinator	
10:15 – 11:00	Leadership in the Large Organizations  Dr. Vesselin Blagoev, IUC and Dr. Michail Minkov, IUC	

11:00 – 11:30	Coffee break
11:30 – 13:30	Leadership in the Large Organizations: the Case of Fraport Twin Star Airport Management AD
	Ms Aletta von Massenbach, Chief Executive Officer of Fraport Twin Star Airport Management Ad
	Leadership and Change Management in the SME sector  Mr Svetoslav Gramenov, CEO of Gasko Ltd
	Cultural Maps of the World – Hints for the Management of Change Dr. Michail Minkov, IUC and Dr. Vesselin Blagoev, IUC
13:30– 14:30	Lunch in Albena restaurant, IUC 3 <sup>rd</sup> floor
14:30 – 15:15	Ideas for Change Management in the Universities  Dr. Rumen Gechev, University of National and World Economy
15:15 – 16:00	Applying for University Status: A UK Case Study in Change Management  Mr Robert Louis Stevenson, IUC
16:00 – 16:30	Coffee break
16:30 – 17:30	Time-slot for individual consultations with the project coordinator, IUC International Office (room 34)
19:00	Dinner at Mechoka Ben restaurant

21 <sup>st</sup> November, Wednesday		
PLENARY SESSION, room 203		
9:00 – 11:00	Project management and administration     Roles, responsibilities, deliverables and deadlines     Partnership Agreements     Project financial administration and budget; reporting and evidence trail Christina Armutlieva, Project Coordinator	
11:00 – 11:30	Coffee break	
THREE PARALLEL WORKSHOPS		
11:30 – 13:00	<ul> <li>Workshop Management: Project Management and Monitoring Plan (to be attended by the SC members); room 203</li> <li>Workshop Dissemination: Communication and Post-Project Dissemination Strategy (participation based on preliminary registration); room 215</li> </ul>	

	<ul> <li>Workshop Quality Control: Quality Control Plan (participation based on preliminary registration); room 216</li> </ul>	
13:00 – 14:00	Lunch in the Talents restaurant, IUC 3 <sup>rd</sup> floor	
PLENARY SESSION, room 203		
14:00 – 15:15	Summary of workshops by workshop moderators	
15:15 – 15:45	Coffee break	
15:45 – 16:15	La MANCHE Code of Conduct and Intellectual Property policy Christina Armutlieva, Project Coordinator	
16:15 – 16:30	Sustainability and Efficiency of Large Consortia: the Case of I.S.L.E. Network and the I.S.L.E. Association  Corinne Stewart, Agrosup Dijon	
16:30 – 17:30	Time-slot for individual consultations with the project coordinator, IUC International Office (room 34)	
19:00	Dinner at Izida restaurant	

22 <sup>nd</sup> November, Thursday PLENARY SESSION, room 203		
PARALLEL WORKSHOPS		
9:30 – 11:00	Workshop 1 with the participation of the EU partners (to be lead by Corinne Stewart); room 206	
9:30 – 10:15	Workshop 2 with Partner Countries representatives (to be lead by Christina Armutlieva), room 203	
10:15 – 11:00	5 Parallel Partner Countries Workshops  Workshop Armenia, room 216	
	■ Workshop Belarus, room 215	
	■ Workshop Georgia, room IUC Library	
	<ul> <li>Workshop Moldova room, IUC International Office (room 34)</li> </ul>	

	■ Workshop Ukraine, room 203	
11:00 – 11:30	Coffee break	
PLENARY SESSION, room 203		
11:30 – 12:30	Summary of workshops by workshop moderators;	
12:30 – 12:45	Programming of the next meeting at UCB, UK	
12:45 – 13:00	Delivering of certificates Debriefing and closing session	
13:00 – 14:00	Lunch in the Talents Restaurant, IUC 3rd floor	
14:30	Field trip to Varna	

## 23<sup>rd</sup> November, Departure day

Contact person Christina Armutlieva, Project Coordinator Mob. +359 885 398 626

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